

**PROPOSED  
MINUTES  
of the**

**APPROVED MINUTES  
May 22, 2019  
REGULAR MEETING of the BOARD OF EDUCATION  
of the  
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT  
Held in the Senior High School, Room 11  
Conklin, New York, County of Broome**

**MEMBERS  
PRESENT:** Mr. Robert Strick  
Mr. Jack Bell  
Mrs. Mary Haskell  
Ms. Kelly Howe  
Mr. Mark Leighton  
Mrs. Suzanne Vimislik

MOTION Bell  
SECONDED Howe  
APPROVED 7/10/19

**MEMBERS  
ABSENT:** Mr. Robert Sullivan

**ALSO  
PRESENT:** Mr. Roland Doig, Superintendent  
Ms. Natalie Brubaker, Assistant Superintendent  
Ms. Karen Mullins, District Clerk  
Mr. Ethan Berry, Business Executive  
Mr. Ralph Schuldt  
Ms. Lauren Gridley – Appointed Teacher  
10 HS Students

Mr. Robert Strick, Board President, called the meeting to order at 6:00 p.m.

**RECORD OF ATTENDANCE** – Mr. Sullivan made a motion, seconded by Mrs. Haskell, to accept into record the attendance for the May 16, 2018, Regular Meeting of the Board of Education.

Upon vote the motion was approved unanimously. (6 yeses)

**VOICE OF THE PUBLIC #1** – No Comments

**NEW BUSINESS** – None

**FINANCIAL REPORT** – Mr. Sullivan made a motion, seconded by Mrs. Haskell, that the Board acknowledges receipt of the April financial reports.

Upon vote the motion was approved unanimously. (6 yeses)

**SUPERINTENDENT'S REPORT** –

Mr. Doig reported that the July Reorganizational Meeting would be held on Wednesday, July 10, at 6 p.m. Mrs. Haskell and Mr. Leighton will not be able to attend that meeting.

**Resolutions** – Mr. Bell made a motion, seconded by Mr. Leighton, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 13 services recommended on the CPSE list dated 5/3/19
- Authorize the 52 services recommended on the CSE list dated 4/9 – 5/7/19

Resignation – that the following resignation be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Amber Dennis	Teacher Middle School	5/24/19

Termination – that the following termination be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Patricia Holden	Bus Monitor Transportation	5/13/19

Leave of Absence – that Alexia Miller, Donnelly Elementary teacher, be granted a medical leave of absence from May 6, 2019, through the remainder of the 2018-19 school year.

Instructional Appointments – that the following instructional appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Certified</u>	<u>Rate of Pay</u>	<u>Effective Date</u>	<u>Tenure Date</u>
Brytney Hatfield	Teacher	Prov – <i>SWD 1-6</i> ,	As Per Contract	9/3/19	9/3/23
Lauren Gridley	Teacher	Prof – <i>Math 7-12</i>	As Per Contract	9/3/19	9/3/23

Non-Instructional Appointment – that the following non-instructional appointment be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Tazmania Way	Bus Monitor Transportation	As Per Contract	5/28/19

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Dan Simonds	Substitute Teacher – Certified	As Per Contract	7/1/19
Linnea Kolanda	Substitute Teacher – Non-Certified	As Per Contract	5/28/19

Non-Instructional Substitute Appointment – that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Deborah Mohr	Substitute Bus Monitor	\$11.10 Per Hour	5/28/19

Activity Advisors – that the payment of stipend for the following activity advisors be approved as listed pending completion of duties:

<u>Position</u>	<u>Name(s)</u>	<u>Stipend</u>
	<b><u>Senior High School</u></b>	
Art Show	Jeff Renner	As Per Contract
Art Show	Joyce Russell	As Per Contract
Class of 2019	Norm Cline	As Per Contract
Class of 2019	Steve Swingle	As Per Contract
Class of 2020	Sharon Repp	As Per Contract
Class of 2020	Stacey Root	As Per Contract
Class of 2021	Diana Angeline	As Per Contract
Class of 2021	Gianni Cordisco	As Per Contract
Class of 2022	Elizabeth Strnatka	As Per Contract
Drama	Jen Perkins	As Per Contract
Drama	Shirley Goodman	As Per Contract
French	Sharon Rowe	As Per Contract
Games Club	Patricia Westgate	As Per Contract
Honor Society	Jody Butts	As Per Contract
Honor Society	Laura Retzlaff	As Per Contract
Jazz Ensemble	Gail Markstein	As Per Contract
Mathletes	William Egan	As Per Contract
Mock Trial	Jody Butts	As Per Contract
Odyssey of the Mind	Sharon Repp	As Per Contract
Peer Leaders	Heather Fitzgerald	As Per Contract
Peer Leaders	Matthew Mindemann	As Per Contract
Pep Band	Meggan Olds	As Per Contract
Percussion Ensemble	Meggan Olds	As Per Contract
SADD	Karen Lyke	As Per Contract
SADD	Jennifer Potter	As Per Contract
Ski & Board Club	Daniel Kosick	As Per Contract
Spirit	Diana Angeline	As Per Contract
Spirit	Kara Davies	As Per Contract

Student Council	William Egan	As Per Contract
Student Council	Jessica Esperon-Meneilly	As Per Contract
Volleyball	Gianni Cordisco	As Per Contract
HS Yearbook	Mickey Rader	As Per Contract
HS Yearbook	Karen Lyke	As Per Contract

**RTS Middle School**

Yearbook	Terri Howard	As Per Contract
YES! Leads	Dan Kosick	As Per Contract
YES! Leads	Bill Leudemann	As Per Contract
Honor Society	Leslie Lance	As Per Contract
Honor Society	Jennie Sherman	As Per Contract
Mathways to the Stars	Andrea Gresko	As Per Contract
Mathways to the Stars	Lorraine Buckley	As Per Contract
Mathways to the Stars	Mike Pixley	As Per Contract
Art Show	Bassem Eldakar	As Per Contract
News Club	Bassem Eldakar	As Per Contract
Student Council	Bassem Eldakar	As Per Contract
Student Council	Jennifer Perkins	As Per Contract

**Brookside Elementary**

PARP	Beth Bieber	As Per Contract
Art Show	Christine Sumner	As Per Contract
Fitness Club	Melissa Simpson	As Per Contract
Science Fair	Beth Bieber	As Per Contract

**Donnelly Elementary**

Fitness Club	Diana Homoleski	As Per Contract
PARP Advisor	Cheryl Butcher	As Per Contract
Odyssey of the Mind	Laura Pilotti	As Per Contract
Odyssey of the Mind	Alexia Miller	As Per Contract
Art Show Advisor	Bridget Ray	
Family Math Night Coordinator	Laura Pilotti	As Per Contract

Tenure – that the following personnel be granted tenure in the respective tenure area on the effective date indicated:

<u>Name</u>	<u>Tenure Area</u>	<u>Building</u>	<u>Effective Date</u>
Steven Hine	Music	Brookside	9/6/19
Heather Benning	Childhood Education	Donnelly	9/6/19

SAT Advisors – that the payment of stipend for Dana Zietz and Gianni Cordisco be compensated at \$1,000 each for completing their duties teaching SAT review classes for the 2018-19 school year.

2018-19 Literacy/Math Leaders – that the payment of stipend for the following personnel who have completed their duties for the 2018-19 school year be approved:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Rate of Pay</u>
Amy Cortes	Literacy Leader	Brookside	As Per Contract
Kara Giblin	Literacy Leader	Brookside	As Per Contract
Steve Potter	Math Leader	Brookside	As Per Contract
Anthony Ruffo	Math Leader	Brookside	As Per Contract
Shannon Hogan	Literacy Leader	Donnelly	As Per Contract
Carolyn Orzel	Literacy Leader	Donnelly	As Per Contract
Mike Vavra	Math Leader	Donnelly	As Per Contract
Steve Haskell	Math Leader	Donnelly	As Per Contract
Sara Loftus	Literacy Leader	Middle School	As Per Contract
Shawn Baldwin	Math Leader	Middle School	As Per Contract
Jennie Sherman	Science Leader	Middle School	As Per Contract
Matt Schneider	Social Studies Leader	Middle School	As Per Contract



2019-20 School Calendar – that the revised school calendar for 2019-20 be approved as proposed.

Student Health Services – that payment of a \$862.94 invoice be approved for providing health services to two (2) Susquehanna Valley resident students (\$431.47 each) attending non-public schools at the Vestal Central School District during the 2018-19 school year.

Special Education Liaison Coordinators - to appoint Jennifer Potter and Michael Pixley, as Special Education Liaison Coordinators (shared position) for the 2019-20 school year at a stipend of \$800 each.

2019-20 Professional Service Agreements – that the following professional service agreements be approved as proposed.

- with David Glaser d/b/a/Southern Tier Hearing Services be approved for audiology services at an hourly rate of \$85.00, effective July 1, 2019, through June 30, 2020.
- with G & E Therapies, duly certified, licensed and insured physical therapist in New York State for physical therapy, occupational therapy, speech therapy and psychological services at \$65.00 per hour effective July 1, 2019, through June 30, 2020.
- with Family Enrichment Network, Inc. be approved for LEA’s allocation of the ASEP’s share of federal IDEA Flow-Through Funds and the ASEP’s expenditure and record keeping obligations with respect to said funds, effective July 1, 2019, through June 30, 2020.
- with Handicapped Children’s Association of Southern NY be approved for LEA’s allocation of the ASEP’s share of federal IDEA Flow-Through Funds and the ASEP’s expenditure and record keeping obligations with respect to said funds, effective July 1, 2019, through June 30, 2020.

Bid Awards – that the following bid awards be approved:

- that the Susquehanna Valley Board of Education approve bid SV2018-2019:15 for High School Gym Floor Refinishing, and that it be awarded to DeClerck Flooring Inc., 9562 County Rt. 46 Arkport, NY 14807.
- that the Susquehanna Valley Board of Education approve bid SV2018-2019:14 for 20 each Shell Top, Shell Liner, Shell Skirt and Shell LTR., and that it be awarded to Divergent Marketing, LLC, 433 Pollard Hill Rd., Johnson City, NY 13790 at a tabulated bid price total of \$2,980.00.
- that the Board of Education does and hereby approve the contract extension for HVAC Service T&M to the lowest qualified bidder, Air Temp Heating & Air Conditioning Inc. 1165 Front Street, Binghamton, NY 13905.
- that the Susquehanna Valley Board of Education approve bid SV2019-2020:01 for Athletic Supplies and that it be awarded to various vendors based on a line by line bid.
- that the Susquehanna Valley Board of Education approve bid SV2019-2020:03 for Electrical Time & Material and that it be awarded to Schuler-Haas Electric Corp. 701 Azon Rd. Suite 203E, Johnson City, NY 13790.
- that the Susquehanna Valley Board of Education approve bid extension ONE - SV2018-2019:02 for Plumbing Time & Material as allowed in original contract not to exceed the May 10, 2019 CPI at bid prices as noted on the attached sheets to United Plumbing & Heating Inc. 868 Chenango St., Binghamton, NY 13901.

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A2630.490-99-150	A2630.450-99-150	\$28,406.00

School Policies – 1<sup>st</sup>/2<sup>nd</sup> Readings –

- Recommended that the revision of School Policy #7131, Education of Students in Temporary Housing be approved effective May 22, 2019.
- Recommended that the new School Policy #3185, Unauthorized Sampling be approved effective May 22, 2019.
- Recommended that the new School Policy #6212, Certifications and Qualifications be approved effective May 22, 2019.
- The Superintendent recommends the revision of School Policy #5520, Extraclassroom Activity Fund be

reviewed. Second reading/adoption to be recommended at the June 19, 2019, Board of Education Meeting.

- The Superintendent recommends the revision of School Policy #5681, School Safety Plans be reviewed. Second reading/adoption to be recommended at the June 19, 2019, Board of Education Meeting.
- The Superintendent recommends the new School Policy #1336, Duties of the Extraclassroom Activity Fund Central Treasurer and Faculty Auditor be reviewed. Second reading/adoption to be recommended at the June 19, 2019, Board of Education Meeting.
- The Superintendent recommends the new School Policy #7410, Extracurricular Activities be reviewed. Second reading/adoption to be recommended at the June 19, 2019, Board of Education Meeting.

Disposal –

- Whereas, the Susquehanna Valley School District has an ancient Shoot A Way Basketball drill trainer that no longer has value to the district and since it is no longer used, let it be resolved that the Board of Education directs the district Purchasing Agent to remove this item from inventory. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell the item to the party willing to pay the highest price; second, if this item cannot be sold, to donate it to another public school or charitable organization; and, third, if this item cannot be sold or donated to dispose of it as trash.
- Whereas, the Susquehanna Valley School District has an old Bass (Knilling #44573) and a Flute (Gemeinhardt #103551) (see attached email for list) that no longer have value to the district and since they are no longer used, let it be resolved that the Board of Education directs the district Purchasing Agent to remove these items. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell the item to the party willing to pay the highest price; second, if this item cannot be sold, to donate it to another public school or charitable organization; and, third, if this item cannot be sold or donated to dispose of it as trash.

**Lead Agency SEQRA** – Mrs. Haskell made a motion, seconded by Mrs. Vimislik, that the Susquehanna Valley Central School District Board of Education, hereby declares the Susquehanna Valley Central School District as the Lead Agency for purposes of the State Environmental Quality Review Act and regulations (SEQRA), associated with the Donnelly Elementary School Fire Alarm Replacement Project.

Upon vote the motion was approved unanimously. (6 yeses)

**Type 2 SEQRA DESIGNATION** – Mr. Leighton made a motion, seconded by Mrs. Howe, that the Susquehanna Valley Central School District Board of Education (the “Board”) has considered the effect upon the environment of the proposed Donnelly Elementary School Fire Alarm Replacement project listed in the State Environmental Quality Review Act Process Record Sheet submitted at this meeting, and

WHEREAS, the Board has received and reviewed the State Environmental Quality Review Act Process Record Sheet prepared and submitted in connection with the Project, now therefore

BE IT RESOLVED, that the Susquehanna Valley Central School District Board of Education, acting as Lead Agency for purposes of the State Environmental Quality Review Act and regulations (SEQRA), hereby determines that the Project is a Type II action which will not have a significant impact on the environment and is not subject to review under SEQRA.

Upon vote the motion was approved unanimously. (6 yeses)

**Retirement Contribution Reserve Sub-Fund Resolution** – Mr. Bell made a motion, seconded by Mr. Leighton, that the Susquehanna Valley Central School District participates in the New York State Teachers’ Retirement System (“TRS”); and

WHEREAS, on July 10, 2006, the Board of Education of the Susquehanna Valley Central School District by resolution established a Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Susquehanna Valley Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve Fund to be known as the Susquehanna Valley Central School District Retirement Contribution Reserve Sub-Fund;

2. The source of funds for this Reserve Sub-Fund shall be:
  - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
  - b. such revenues as are not required by law to be paid into any other fund or account;
  - c. such other funds as may be legally appropriated; and
  - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board of Education or employee of the District shall:
  - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
  - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.
9. This Resolution shall take effect immediately.

Upon vote the motion was approved unanimously. (6 yeases)

**Tenure** – Mrs. Haskell made a motion, seconded by Mrs. Vimislik, that the following resignation be approved:

<u>Name</u>	<u>Tenure Area</u>	<u>Building</u>	<u>Effective Date</u>
Jill Rich	Principal	Donnelly	7/1/19

Upon vote the motion was approved unanimously. (6 yeases)

**Distinguished Service Award** – Mrs. Vimislik made a motion, seconded by Mrs. Howe, that Jennifer Green be awarded Susquehanna Valley's 2019-19 Distinguished Service Award.

Upon vote the motion was approved unanimously. (6 yeases)

**Certifying Annual Meeting Election** – Mrs. Haskell made a motion, seconded by Mrs. Howe, that the resolution showing tabulation of votes cast and declaration of the results of the ballot at the annual meeting and election of Susquehanna Valley Central School District on May 21, 2019, be approved:

WHEREAS, pursuant to a resolution of the Board of Education of Susquehanna Valley Central School District, County of Broome, New York, duly adopted on March 20, 2019, the Annual Meeting and Election was duly



called and held on May 21, 2019, for the purpose of voting on the budget and for two (2) members of the Board of Education as set forth in the Notice calling the Annual Meeting and Election;

NOW, THEREFORE, BE IT

**RESOLVED BY THE BOARD OF EDUCATION OF  
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT,  
COUNTY OF BROOME, NEW YORK, AS FOLLOWS:**

Section 1. It is hereby determined that the Annual Meeting and Election held in this School District on May 21, 2019 was held in all respects in the manner prescribed by the Education Law of the State of New York.

Section 2. The Statement of Inspectors of Election has been presented to the Board of Education of said School District and said Board has examined said Certificate and tabulated it.

Section 3. This Board has this day canvassed the returns contained in such Certificate of the Inspectors of Election and HEREBY DETERMINES the number of votes cast "for" and "against" the budget to be as follows:

**RE: 2019-2020 BUDGET**

MACHINE TOTAL FOR:	<u>361</u>
MACHINE TOTAL AGAINST:	<u>90</u>
<u>ABSENTEE</u>	

FOR:	<u>1</u>	TOTAL FOR:	<u>362</u>
AGAINST:	<u>4</u>	TOTAL AGAINST:	<u>94</u>

Section 4. It is HEREBY FURTHER DETERMINED that the budget was passed by a majority of votes cast and is hereby declared to be adopted.

Section 5. This Board has this day canvassed the returns as contained in such Certificate of the Inspectors of Election and HEREBY DETERMINES that the number of votes cast for the respective candidates is as follows:

	<u>Machine Total Votes</u>
RYAN REMZA	<u>376</u>
SUZANNE VIMISLIK	<u>389</u>
WRITE-INS	<u>12</u>

ABSENTEE

	<u>Total Votes</u>
RYAN REMZA	<u>2</u>
SUZANNE VIMISLIK	<u>2</u>
WRITE-INS	<u>0</u>

That the total number of ballots cast for each of the candidates is as follows:

	<u>Total Votes</u>
RYAN REMZA	<u>378</u>
SUZANNE VIMISLIK	<u>391</u>
WRITE-INS	<u>12</u>

Section 6. It is HEREBY DETERMINED that RYAN REMZA and SUZANNE VIMISLIK were elected as members of the Board of Education for a full term of three (3) years, commencing July 1, 2019 and ending June 30, 2022.

Section 7. This Board has this day canvassed the returns contained in such Certificate of Inspectors of Election and HEREBY DETERMINES the number of votes cast "for" and "against" the Bus Proposition to be as follows:

**RE: BUS PROPOSITION**

MACHINE TOTAL FOR:	<u>366</u>
MACHINE TOTAL AGAINST:	<u>86</u>

ABSENTEE

FOR:	<u>2</u>	TOTAL FOR:	<u>368</u>
AGAINST:	<u>2</u>	TOTAL AGAINST:	<u>88</u>

Section 8. It is HEREBY FURTHER DETERMINED that the bus proposition was passed by a majority of votes cast and is hereby declared to be adopted.

Section 9. As evidence of the several determinations hereinabove made, pursuant to Section 2034 of the Education Law of the State of New York, this Board has adopted this resolution.

Upon vote the motion was approved unanimously. (6 yeases)

**BOARD OF EDUCATION DEVELOPMENT REPORT – None**

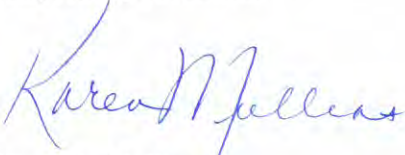
**VOICE OF THE ADMINISTRATORS** – Mr. Schuldt, Director of Facilities, gave a brief capital project update. He explained that the contractors worked during the spring break and that much of the damage from the April 15 wind storm was repaired.

**VOICE OF THE PUBLIC #2 – None**

**MOTION TO ADJOURN** – Mr. Leighton made a motion, seconded by Mrs. Haskell, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeases)

There being no further business, Mr. Strick adjourned the meeting at 6:34 p.m.

Respectfully submitted,



Karen A. Mullins  
School District Clerk